

**MINUTES OF THE
CITY COUNCIL MEETING
Monday, May 11, 2020
REGULAR MEETING 6:00 p.m.**

PRESENT: Mayor Martin Woodruff, and Council members, Will Carpenter, Jay Davidson, Dr. Carmelina Holloway, Jake Hayes, Mike McQuiston and Melinda Reeves

ABSENT:

OTHERS PRESENT: City Manager Brett Shannon, Fire Chief Nate Mara, Police Captain Delvon Campbell, Building Official Wayne Smith, IT Director J.B. McKenzie, EDC Director Thom Lambert, Deputy City Secretary Asucena Garcia, City Secretary Diane Cockrell, City Attorney Patricia Adams and Brian Knox representing the Wise County Messenger.

*The attendees were screened for Covid-19 symptoms prior to entry by Decatur Fire personnel and social distancing was observed.

CALL TO ORDER

Mayor Woodruff called meeting to order at 6:00 p.m.

MOMENT OF SILENCE

Mayor Woodruff declared a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Woodruff led the pledge.

***General Agenda Comments – ALL ATTENDEES WILL BE SCREENED AT THE DOOR
AND ASKED TO WEAR MASKS – SOCIAL DISTANCING
MEASURES WILL BE OBSERVED***

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A card must be submitted to Diane Cockrell, City Secretary, so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a total of three (3) minute time period to provide comments regarding the posted agenda item for which the request to speak was submitted and may speak during this item or during the Commission's consideration of individual items in accordance with City Council Rules of Procedure. The three (3) minute time period will be extended to six (6) minutes if a translator is required for a non-English speaker to communicate his/her comments regarding the posted agenda item for which the request to speak was filed.

Planning and Zoning Report:

1. CONSIDER TAKING ACTION ON SECOND READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DECATUR TEXAS, BY AMENDING APPENDIX A – "SUBDIVISIONS," TO AMEND SECTION 104.5, "NO PERMITS WITHOUT FULL COMPLIANCE" OF SECTION 104, "SPECIAL PROVISIONS FOR ENFORCEMENT," OF CHAPTER 1, "ADMINISTRATION" TO PROVIDE AN EXCEPTION TO THE PLATTING REQUIREMENT FOR CERTAIN TYPES OF PERMITS ISSUED FOR WORK INTERNAL TO A STRUCTURE, AND ADOPTING A NEW CHAPTER, "CHAPTER 9. – EXEMPTIONS," AND

A NEW SECTION, SECTION "901 – EXEMPTIONS FROM EXTERNAL INFRASTRUCTURE IMPROVEMENTS," TO PROVIDE EXEMPTIONS FROM CURB, GUTTER AND SIDEWALK REQUIREMENTS WHEN SEEKING BUILDING PERMITS OR PLATTING, UNDER SPECIFIC CONDITIONS. (SI2019-03)

City Attorney Adams informed the Council that as directed at the last meeting, swimming pools were added to the "Exemptions from External Infrastructure Improvements", since the first reading.

Council member Davidson moved to approve the ordinance regarding SI2019-03 as presented. Council member Hayes seconded the motion. The motion passed unanimously.

End Planning and Zoning Report:

2. CONSIDER A FIRST READING OF AN ORDINANCE REPEALING ORDINANCE 2019-06-12 AMENDING THE CITY OF DECATUR SCHEDULE OF FEES AND ADOPTING A NEW CITY OF DECATUR SCHEDULE OF FEES AS SET FORTH IN EXHIBIT "A"; PROVIDING FOR AMENDMENTS TO FEES IMPOSED BY THE CITY FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION SERVICES, PROVIDING FOR AMENDMENTS TO LIBRARY FEES, AND RATIFYING AND REAFFIRMING ALL OTHER FEES SET FORTH IN EXHIBIT "A" WITHOUT AMENDMENT; PROVIDING A CUMULATIVE REPEALER AND SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

First reading was held.

3. CONSIDER A FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 2019-09-18 APPROVING AN AMENDMENT TO THE DECATUR ECONOMIC DEVELOPMENT CORPORATION BUDGET, SUCH BUDGET HAVING BEEN ADOPTED AS A PART OF THE CITY OF DECATUR BUDGET FOR FISCAL YEAR 2019-2020, IN ORDER TO AMEND THE FOLLOWING LINE ITEMS IN THE EDC BUDGET: A) GRANTS \$50,000 B) MARKETING \$10,000 AND C) ADDING A NEW LINE ITEM FOR INDUSTRIAL PARK MAINTENANCE AND OPERATIONS IN THE AMOUNT OF \$40,000.

EDC Director Lambert explained that a budget amendment is required to allow for the rescue grant for \$50,000 (to be considered next on the agenda), a filming project was in the budget and was not performed before September 30, 2019 and was removed from the budget and requires the funding to be put back in the budget to accomplish the marketing film and a line item for maintenance and security at the Eagle's Landing Industrial park needs to be created for the parks upkeep. First reading was held.

4. CONSIDER TAKING ACTION ON AN EDC "RESCUE GRANT 2020" PROGRAM IN THE AMOUNT OF \$50,000.

EDC Director Lambert explained that this grant will allow the EDC to assist some of the small businesses in town with financial hardships caused by the Covid-19 impact. There will be an application process and a committee to evaluate and issue grants in the amount of \$2,500., applications will be accepted beginning on May 18th.

Council member Hayes moved to approve the EDC "Rescue Grant 2020" program as presented. Council member Holloway seconded the motion. The motion passed unanimously.

5. CONSIDER TAKING ACTION ON AN EDC PERFORMANCE AGREEMENT FOR CARDINAL PAINT & POWDER, INC. FOR A) CONVEYANCE OF PROPERTY WITH THE VALUE OF \$514,355 AND B) FINANCIAL ASSISTANCE OF \$1,000 PER EMPLOYEE OF UP TO \$400,000 OVER A 5 YEAR PERIOD.

EDC Director Lambert explained that Cardinal Paint & Powder will construct a 64,000 square foot

building at Eagles Landing Business Park.

Council member Carpenter moved to approve the performance agreement with Cardinal Paint & Powder as presented. Council member Reeves seconded the motion. The motion passed unanimously.

6. CONSIDER TAKING ACTION ON AN EDC PERFORMANCE AGREEMENT FOR DYNASTY OVERHEAD DOOR CO., LLC IN THE AMOUNT OF \$4,500 FOR THE PURPOSE OF EXTENDING A FORCED MAIN SEWER LINE TO THEIR PROPERTY.

EDC Director Lambert explained that this performance agreement will assist them by bringing the forced main sewer line to their property line.

Council member Carpenter moved to approve the performance agreement with Dynasty Overhead Door Co., LLC as presented. Council member Holloway seconded the motion. The motion passed unanimously.

7. CONSIDER TAKING ACTION ON A RESOLUTION DECLARING ENGINE 315, A 1999 INTERNATIONAL 4900 SERIES 4X4 WILDLAND FIRE TRUCK AS SURPLUS PROPERTY, AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY ACTION TO SOLICIT BIDS OR OTHERWISE PLACE ENGINE 315 FOR SALE AT A FAIR MARKET VALUE PRICE, AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY FOR THE SALE AND TRANSFER OF TITLE FOR THE ENGINE.

Fire Chief Mara explained that the fire department received a grant in 2018 that supplied a vehicle to take the place of this vehicle. The value of this vehicle is from \$10,000 to \$15,000. The vehicle will be auctioned and the funds will be maintained in the fire truck equipment fund.

Council member Davidson moved to approve the resolution as presented. Council member Carpenter seconded the motion. The motion passed unanimously.

8. CONSIDER REAPPOINTMENT AND CONTRACT WITH PRESIDING MUNICIPAL COURT JUDGE GREEN.

Council member Holloway moved to approve the reappointment and contract of Judge Barry Green as presented. Council member Carpenter seconded the motion. The motion passed unanimously.

9. CONSIDER APPOINTMENT AND CONTRACT WITH ASSISTANT/ASSOCIATE MUNICIPAL COURT JUDGE SALLAS.

Council member Carpenter moved to approve the reappointment and contract of Judge Collett Sallas as presented. Council member Holloway seconded the motion. The motion passed unanimously.

10. RECEIVE A REPORT REGARDING THE ABILITY FOR THE CITY TO HOLD VIRTUAL MEETINGS AND CONSIDER GIVING STAFF DIRECTION.

IT Manager McKenzie reported to Council that he recommends "Go to Webinar" as the safest option that he has experience with. There will be specific equipment that the Council members will need at their homes: a computer with a camera and he recommends a specific headset with a microphone to be used with a convenient on/off switch for muting themselves. They will need to raise their hand to be recognized to speak. The meeting would require a meeting organizer and voting will require rollcall. The Council members asked that he further investigate and report back next Monday.

11. DISCUSS AND TAKE ACTION REGARDING DATE OF SECOND MEETING FOR THE MONTH OF MAY, CURRENTLY SCHEDULED FOR MAY 18, 2020.

Meeting to take place as scheduled, May 18, 2020 at 6pm.

12. ACCEPTANCE OF QUARTERLY INVESTMENT REPORT

No action taken.

Manager Shannon asked that consent agenda item "I" Parks be removed for discussion, Tomie Fox should be reappointed, Leanna Mosley was listed in error.

Council member McQuiston made a motion to remove item "I" from the consent agenda for discussion. Council member Davidson seconded the motion. The motion passed unanimously. Council member McQuiston moved to approve Consent Agenda. Council member Davidson seconded the motion. The motion passed unanimously.

Council member Reeves moved to approve the reappointment of the Parks board with Tomie Fox's reappointed not Leanna Mosley. Council member Carpenter seconded the motion. The motion passed unanimously.

13. **CONSENT AGENDA** – All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

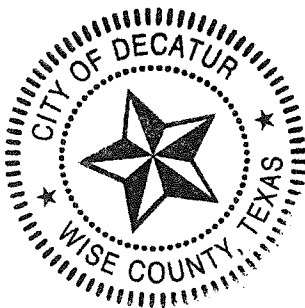
- A. CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD MARCH 9, 2020.
- B. CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD MARCH 23, 2020.
- C. COMMISSION WORKSHOP HELD SEPTEMBER 17, 2019.
CONSIDER APPROVAL OF MINUTES OF JOINT COUNCIL AND PLANNING AND ZONING
- D. CONSIDER APPROVAL OF BILLS AND INVOICES FOR MARCH 2020
- E. CONSIDER APPROVAL OF BILLS AND INVOICES FOR APRIL 2020
- F. CONSIDER REAPPOINTMENT OF WISE COUNTY WATER SUPPLY DISTRICT BOARD MEMBERS GARY COCANOUGH AND DWIGHT REEVES TO A TWO YEAR TERM TO EXPIRE APRIL 2022.
- G. CONSIDER RE-APPOINTMENT OF CECIL (BUSTER) CHANDLER TO THE EDC BOARD FOR A TERM TO EXPIRE MAY 31, 2022.
- H. CONSIDER RE-APPOINTMENT OF LIBRARY BOARD WITH TERMS TO EXPIRE MAY 31, 2022:
 - a. Nancy Rosendahl
 - b. Angela Smith
 - c. Eric Vincent
 - d. Kristin Tribe
- I. CONSIDER RE-APPOINTMENT OF PARKS BOARD MEMBERS WITH TERMS TO EXPIRE MAY 31, 2022:
 - a. T.J. Moye
 - b. ~~Leanna Mosley~~ Tomie Fox
 - c. Cary Bohn

- J. CONSIDER RE-APPOINTMENT FOR THE CONFERENCE CENTER ADVISORY BOARD WITH TERMS TO EXPIRE MAY 31, 2022:
- a. Jeannine Eaton
 - b. Loraine Burton
 - c. Joe Lambert
- K. CONSIDER RE-APPOINTMENT FOR THE MAIN STREET ADVISORY BOARD WITH TERMS TO EXPIRE MAY 31, 2022:
- a. Theresa Thornton
 - b. John Lanier
 - c. Cyndi Fernihough
 - d. James Macik
 - e. Chris Fernihough
 - f. Christina Onofre
 - g. Sally Rodgers
- L. CONSIDER RE-APPOINTMENT FOR THE CEMETERY BOARD WITH TERMS TO EXPIRE MAY 31, 2022 AND ACCEPT THE RESIGNATION OF ANN LOGUE WITH NO REPLACEMENT AT THIS TIME:
- a. Gene Blagg
 - b. Wayne Stone
 - c. Frank Perrin
 - d. Angela Smith
- M. APPROVING A RESOLUTION FINDING AND DECLARING THAT THERE EXISTS A NEED FOR THE HOUSING AUTHORITY OF THE CITY OF DECATUR, TEXAS, TO FUNCTION – APPOINTING COMMISSIONERS JERRY WATSON AND DWIGHT REEVES TO SERVE TWO YEAR TERMS TO EXPIRE MAY 31, 2021. AND RE-APPOINTMENT FOR A TERM TO EXPIRE MAY 31, 2022:
- a. Barbara Foster
 - b. Coy Stephens
 - c. Deidra Deaton

14. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS.

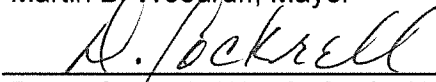
ADJOURNMENT

There being no further business, Mayor Woodruff declared the meeting adjourned at 7:31 p.m.





 Martin B. Woodruff, Mayor



 Diane Cockrell, TRMC, CMC, City Secretary